

Philosophy

The Montessori Method was developed by Dr. Maria Montessori in the 1900's. She developed the method by observing children for a long period of time, and discovering how they play, socialize, learn and develop. Through these observations and discoveries she came to understand that a young child's mind is like a sponge and he can absorb the environment indiscriminately. She termed this as the "absorbent mind", and carefully prepared an environment based on the child's needs. Our classrooms reflect this philosophy and method.

Montessori of Laguna Beach
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"A gifted program for every child"



Montessori School of Laguna Beach

The School was founded in 1975, with just five children. Forty years later the school has grown to enrich the lives of thousands of children. It has been a fabulous journey serving the needs of the community.

We believe that every child is entitled to a gifted program, where learning unfolds spontaneously and a child is able to realize his full potential, so he may lead his life with happiness, confidence and compassion.

The success of our school is the result of the quality of the program, the mature professional staff that we choose, and the realization that our children deserve the greatest respect, loving care, and professional guidance in their development.

“ It is the child who makes the man, and no man exists who was not made by the child he once was”

Maria Montessori

Pre-Primary Prep Program*

(2–3-year-olds) (PPP):

The PPP Program prepares the child for our Pre-Primary Program (3–6-year-olds). We've created a warm cocoon for this age group where the teachers prepare the environment to meet the physical, psychological, emotional, social and intellectual needs of these young children. A positive transition from home to school, learning to socialize (indoors and outdoors), autonomy of self, vocabulary building, and self-expression are primary focus for this group. Music, movement, art, gardening, Spanish, and cooking are part of their weekly activities that are lead by their class teachers.

Pre-Primary Program (PP)

Daily Montessori Curriculum Includes:

Exercises in Practical Life, Sensorial, Mathematics, Language, Cultural Studies, Music/Art, and outdoor Play.

Pre Primary includes the kindergarten year 3-6 years of age.

Weekly Activities (included in the program): Dance, Music, Cooking, Gardening & Art .

Electives: Dance and Art

Teaching Staff: All of our lead teachers have early childhood education and Montessori Credentials.

Curriculum: Education at the Montessori School of Laguna Beach follows traditional Montessori Methods of Maria Montessori.

The School Year is from **September through June**. We are closed for Mid -Winter break, (Feb.) Spring Break and December holidays. During summer we offer a **Summer Program, 8:00-5:00**



PROCEDURE FOR ENROLLMENT FOR 2022/23 SCHOOL YEAR

- Guided tour and exchange of information of prospective child and the program offered.
- Completion of application packet with a copy of child's immunization record to be returned to the office with Application Fee to be considered for enrollment.
- A child will only be considered for enrollment with an up-to-date immunization record.
- When application is approved an enrollment packet will be given.
- A zoom orientation meeting will be scheduled with the director before completing the enrollment.
- All enrollment is on a first come first served basis.
- Open enrollment begins on March 7th and it ends when spaces are filled which is usually end of April.
- You have the option of choosing your child's start date on August 22nd or September 1st.
- Once enrollment is complete, then your child's space is guaranteed.
- The enrolled child will have an opportunity to visit the school with an adult in May/ June at a pre-arranged time.
- There will be a "Meet the Teachers "scheduled for parents and children before the start of School.
- Pre-Primary Prep (2-3 years of age) will have one week of orientation at the start of School for an hour and a half every day for a smooth transition.
- We follow the school district calendar for holidays, and will be closed for those days and all legal holidays.
- Summer program usually is for 6-8 weeks and is offered on a weekly basis.
- Summer hours are 8:30am - 5:00pm.

Thank you for visiting our School.

Montessori School of Laguna Beach. (MSLB)

Date Received _____
Application fees CK# _____
1st Month Tuition CK# _____
Security Deposit CK# _____



"A gifted program for every child"

APPLICATION FOR ADMISSION

Please print clearly and complete form in its entirety

Child's Name _____ Sex _____ Age _____ DOB _____

Home Address _____

Home Phone _____ Parent's marital status _____

Number of siblings & their ages _____ (boys) _____ (girls)

LEGAL GUARDIANS (Both legal guardian signatures required)

PARENT 1:

Name: _____ Cell: _____

Business Name _____ Occupation _____

Business Address _____

Business Phone # _____ DL # _____

PARENT 2:

Name: _____ Cell: _____

Business Name _____ Occupation _____

Business Address _____

Business Phone # _____ DL # _____

SCHOOL HISTORY

Has your child attended school before? _____ Reason for leaving _____

Name & location of last school/daycare attended: _____

How did you hear about our school? _____



INTERESTS

What special talents, skills, or strong interests have you observed in your child?

HEALTH OR SPECIAL NEEDS

Please indicate any health issues, special diet, or special needs your child may have:

ENROLLMENT

Date interested in enrolling your child: _____

Requested days of attendance

(please circle one of the shaded boxes)

5 days 3 days (M/W/F only)

7:35am-6:00pm (extended day)

M-F	M/W/F
M-F	M/W/F
M-F	M/W/F

8:15am-3:15pm (normal day)

8:15am-12:15pm (half day)

Is your child toilet trained? _____ Does your child nap? _____ How long? _____

Please enclose a \$350.00 (non-refundable) application fee per child to be placed on our waiting list.

SIGNATURES OF PARENTS OR GUARDIANS

PARENT 1 _____ Date _____

PARENT 1 EMAIL _____

PARENT 2 _____ Date _____

PARENT 2 EMAIL _____



ADMISSION AGREEMENT 2022 - 2023

This is an agreement between the Montessori School of Laguna Beach, and the parents of: _____

Please read the following policies and initial each one, then sign and date the end of the document.

(PLEASE READ AGREEMENT IN ITS ENTIRETY AND PRINT NAME.)

APPLICATION FEE – (non-refundable) \$350.00 per student and \$250.00 per additional sibling. Initial _____

NEW APPLICANT CANCELLATION POLICY RE: FIRST MONTH TUITION: Cancellation within two weeks of applying, a full refund of paid tuition. Within one month, 50% of paid tuition is refunded. After one month no refund is given. Initial _____

WAITLIST – to hold your child's spot on wait list the school will collect the application fee of \$350 this is non-refundable if you choose to remove from waitlist. If your child does not get into the program, we will roll over the application fee to the following school year.

SECURITY DEPOSIT – all applicants must pay a security deposit equal to one month's tuition fees. This is nonrefundable. In the case you give 30-day notice of exit it can be applied as tuition. If not, it will be applied to June tuition.

TUITION – is based on an academic year from September thru June. Tuition is due in advance on the last school day of the previous month, regardless of absences, planned vacations, or School holidays. Initial _____

LATE/RETURNED CHECK – There is a \$7.00 per day late fee assessed for each day when tuition is late. Once tuition is ten days past due, your child will be allowed to attend school only when the account is brought current. After 15 days of past due, we may deem that you have withdrawn from the program by default. A \$30.00 fee is charged for returned checks. Initial _____

CANCELLATION POLICY – A written withdrawal letter is required 30 days prior to leaving the school. Failure to give a 30 days' notice will result in paying a full month's tuition. The school reserves the right to charge a cancellation fee.
Initial _____

JANUARY TUITION – January tuition check is to be postdated for Jan 1st and given to the school prior to the December vacation.

Initial _____

LATE PICK-UP FEES – Late pick-up fee after 12:00 noon and 3:00 p.m. is \$10.00 per quarter hour or any part thereof. After 6:00 p.m. pick-up there is a \$1.00 per minute late fee applied. Initial _____

ANNUAL RE-ENROLLMENT FEE – The annual re-enrollment fee (non-refundable) is \$250 per family. Initial _____

SICK CHILDREN POLICY:

A sick child will be sent home immediately at the discretion of the school. Parents agree to pick him/her up when notified and have alternative arrangements. The school reserves the right to request a Physician's note before the child can return.

Initial _____

NUTRITION POLICY:

This facility is nut and sugar free. All food brought to School must exclude nuts and refined / added sugar. Initial _____

SIGN-IN/OUT MANDATORY STATE LAW: Parents/Guardians when dropping off and picking up children must indicate the times and write their full names (and not abbreviated signatures). Failing to do so is a violation of the law. The parent is responsible for any fines incurred by the school and the school reserves the right to terminate enrollment.

Initial _____

SCHOOL BULLETIN BOARD

The school communicates news and special event reminders through the "Montessori School Bulletin Board" via Shutterfly. Once enrollment is complete, then the school will send you an invitation to join. Parents are responsible for checking online for these up-dates. Initial _____

I have read the above admission policies and agree to abide by them.

FULL NAME _____

SIGNATURE _____ DATE _____



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**340 Saint Ann's Drive, Laguna
 Beach, Ca – 92651 #949-494-2411**

Fee Schedule 2022 –2023

8:15 a.m. – 12. 15 p. m. (Half Day)	Pre Primary (PP)	Pre Primary Prep (PPP)
5 Days	\$1085	\$1110
3 Days (MWF)	\$1005	\$1030

8:15 a.m. – 3. 15 p. m. (Full Day)	Pre Primary (PP)	Pre Primary Prep (PPP)
5 Days	\$1200	\$1225
3 Days (MW F)	\$1100	\$1125

8:15 a.m. – 5. 00 p. m. (Extended Daycare)	Pre Primary (PP)	Pre Primary Prep (PPP)
5 Days	\$1375	\$1400
3 Days (MWF)	\$1245	\$1270

***Application Fee (Non Refundable) - \$350.00 per Child and \$200 per additional sibling (10% discount for siblings on tuition fees)**

- **Tuition is due before the First day of the month. A \$7.00 Late Fee will be charged for each day after the first calendar day of the month. Please refer to Parent Handbook on our detailed Tuition Policy.**
- **Re –enrollment fee is \$250 per family**
- **Tuition is a Yearly Fee that covers the school year from September -June. We have broken it down into 10 monthly payments. Please note that tuition will not be adjusted for absences due to illness or vacations, and parents are responsible to pay tuition for the entire School year.**

Occasional Drop Off for PP/PPP

(Subject to space availability and has to be approved)

Half Day	\$60
Full Day	\$80

- **Occasional drop off for daycare is \$20/hour, depending on availability needs to be prearranged and approved by office.**



August Attendance Request Schedule (August 22nd -August 31st 2022)

CHILD'S NAME _____ AGE _____

PARENT'S NAME _____ SIGNATURE _____

ADDRESS _____

DATE _____ PHONE NO. _____

Requested Attendance for (August Proprated) : Please Circle one

8:15 a.m. – 12. 15 p. m. (Half Day)	Pre Primary (PP)	Pre Primary Prep (PPP)
5 Days	\$410	\$420
3 Days (MWF)	\$378	\$405

I request _____ days per week.
 Tuition Fee _____ per month

8:15 a.m. – 3. 15 p. m. (Full Day)	Pre Primary (PP)	Pre Primary Prep (PPP)
5 Days	\$450	\$460
3 Days (MW F)	\$340	\$425

I request _____ days per week.
 Tuition Fee _____ per month

7:35 a.m. – 6. 00 p. m. (Extended Daycare)	Pre Primary (PP)	Pre Primary Prep (PPP)
5 Days	\$516	\$525
3 Days (MWF)	\$468	\$478

I request _____ days per week.
 Tuition Fee _____ per month

PARENTS' GUIDE TO IMMUNIZATIONS REQUIRED FOR CHILD CARE OR PRESCHOOL



Requirements by Age at Entry and Later (Follow-up Is required at every age checkpoint after entry.)

Vaccine	2-3 Months	4-5 Months	6-14 Months	15-17 Months	18 Months-5 Years
Polio (OPV or IPV)	1 dose	2 doses	1 dose	3 doses	3 doses
Diphtheria, Tetanus, and Pertussis (DTaP or DTP)	1 dose	2 doses	3 doses	3 doses	4 doses
Measles, Mumps, and Rubella (MMR)				1 dose on or after the 1st birthday	1 dose on or after the 1st birthday
Hib	1 dose	2 doses	2 doses	1 dose on or after the 1st birthday	1 dose on or after the 1st birthday (only required for children less than 4 years, 6 months.)
Hepatitis B (Hep B or HBV)	1 dose	2 doses	2 doses	2 doses	3 doses
Varicella (chickenpox, VAR or VZV)					1 dose

WHY YOUR CHILD NEEDS SHOTS:

The California School Immunization law requires that children be up-to-date on their immunizations (shots) to attend a child care, day nursery, nursery school, family day care home, or development center.

Diseases like measles spread quickly, so children need to be protected before they enter. Staff will check your child's Immunization Records before they start and later, at ages listed above.

THE LAW:

Health and Safety Code, Division 105, Part 2, Chapter 1, Sections 120325-120380; California Code of Regulations, Title 17, Division 1, Chapter 4, Subchapter 8, Sections 6000-6075

WHAT YOU WILL NEED FOR ADMISSION:

To attend a child-care facility, your child's Immunization Record must show the date for each required shot above. If you do not have an Immunization Record, or your child has not received all required shots, call your doctor now for an appointment.

If a licensed physician determines a vaccine should not be given to your child because of medical reasons, submit a written statement from the physician for a **medical exemption** for the missing shot(s), including the duration of the medical exemption.

A personal beliefs exemption is no longer an option for entry into child care; however, a valid personal beliefs exemption filed with a child-care facility before January 1, 2016 is valid until entry into the next grade span (transitional kindergarten through 6th grade) and may be transferred between child-care facilities in California. For complete details, visit ShotsforSchool.org.

You must also submit an Immunization record for all required shots not exempted.

Questions? Visit ShotsForSchool.org or contact your local health department (bit.do/immunization).